

Privacy Policy

I. PREAMBLE

Dear User, it is incredibly important to Us to provide You, the User, services on the highest level, but equally vital is the highest care about Your personal data that You provide to Us by using Our website www.bpkhoryzont.pl (hereafter: „Website” or „Service”). This is why we prepared this Privacy Policy for You (hereafter: „Policy”), in which You will find all necessary information about Your personal data that We process.

Above all, from the Policy You will learn what kind of data We process, on what basis, for what purpose, but also how to contact Us and exercise Your rights. The purpose of the Policy is also to guarantee You that We process Your personal data in accordance with applicable regulations regarding personal data protection, especially with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereafter: „GDPR”)

When does the Policy apply?

The Policy applies always, when We process Your personal data as part of You using the Service, such as when You use a form to contact Us. Detailed information about purposes and basis of Our processing of Your personal data You can find in part V of the Policy.

II. PERSONAL DATA CONTROLLER AND THE SCOPE OF THE POLICY

Joint controllers of Your personal data processed, when You use the Service, are:

Coordinating Joint Controller - Łukasiewicz Research Network – Institute of Organisation and Management in Industry “ORGMASZ”, Żelazna 87, 00-879 Warsaw, Poland;

Łukasiewicz Research Network - Poznań Institute Of Technology, ul. Ewarysta Estkowskiego 6, 61-755 Poznań, Poland;

Łukasiewicz Research Network – Industrial Research Institute for Automation and Measurements PIAP, Al. Jerozolimskie 202, 02-486 Warsaw, Poland;

**Łukasiewicz Research Network – Institute of Non-Ferrous Metals,
ul. 5 Sowińskiego, 44-100 Gliwice, Poland;**

**Łukasiewicz Research Network – Institute of Aviation, al.
Krakowska 110/114, 02-256 Warsaw, Poland;**

**Łukasiewicz Research Network – Warsaw Institute Of Technology
ul. Racjonalizacji 6/8; 02- 673, Warsaw, Poland;**

**Łukasiewicz Research Network - PORT Polish Center for Technology
Development, Stabłowicka 147 Street, 54-066 Wrocław, Poland.**

Joint controllership takes place based on joint controllership agreement between all Joint Controllers. The Essence of the Agreement in English shall be provided on demand using contact details found in the Policy.

You can contact Us regarding processing of Your personal data with each of the Joint Controllers individually or by using general contact address: **rodo@orgmasz.lukasiewicz.gov.pl.**

We obtain Your personal data, when You:

- contact Us using contact form available in the Service or via e-mail;
- accept cookies by using the Service;
- sign in for events via the Service;
- agree to publishing Your image in the Service as a part of a report of events;
- agree via the Service for receiving a newsletter (Bulletin).

Remember that by clicking links available within the Service You can be directed to websites managed by different Controllers, e.g. to social networking site. In that case the Privacy Policy used within that particular website will apply.

III. THE SCOPE OF PERSONAL DATA THAT WE PROCESS

When You contact Us via means provided within the Service, sign in for events organised through the Service and partake in them or agree to publishing of Your image in the Service, we can process following personal data:

- first and last name,
- e-mail address,
- phone number,
- name of the organisation that You represent,

- job position,
- image,
- other data provided when using the Service and contacting Us.

Our Service uses cookies. Detailed information on that subject You can find in Our **Cookie Policy**.

We would also like to inform that we can process Your personal data for the purpose of exercise and defence of legal claims for a period corresponding to a period of limitation of an individual claim. The scope of data processed for this purpose depends on the individual claim, but it does not extend beyond data mentioned in this part of the Policy.

IV. PURPOSES, BASIS AND PERIOD OF DATA PROCESSING

We process Your personal data:

- a) for the purpose of conclusion of a contract in the form of accepted Terms of Service on the legal basis of point (b) of Article 6(1) of GDPR (processing necessary for conclusion and performance of a contract – data processed for this purpose will be stored for the period of providing the service;
- b) for the purpose of running Industry Contact Points, including organising meetings and events, which is a task carried in the public interest on the legal basis of point (e) of Article 6(1) of GDPR, in accordance to Łukasiewicz Research Network Act – data will be processed for this purpose for the period of operation of Industry Contact Points;
- c) for the purpose of sending Our Newsletter (Bulletin) after receiving Your consent on the legal basis of point a of Article 6(1) of GDPR – data will be stored for this purpose until its fulfilment or withdrawal of the consent;
- d) for the purpose of promoting our events via publishing pictures in the Service that contain Your image, if You provided us with a consent on a legal basis of art. 6(1) point a of GDPR – data will be processed for this purpose until its fulfilment or withdrawal of the consent;
- e) for the purpose of sending to Your e-mail address information about upcoming events that we organise, if You have given us a consent on the legal basis of point (a) of Article 6(1) of GDPR – data will be processed for this purpose until its fulfilment or withdrawal of the consent;
- f) for the purpose of contacting You, when You use communication methods available within the Service, including lodging a complaint,

on the legal basis of point (f) of Article 6 (1) of GDPR (processing necessary for pursuing a legitimate interest of the Controller, which is an effective communication with Users – data processed for this purpose will be stored for the period of communication, unless it will be necessary for exercise or defence of legal claims);

- g) for the purpose of correct management of the Service by using Cookies that allow to indentify internet browser used by You , as well as adjust content of the Service to Your needs on the legal basis of point (f) of Article 6 (1) of GDPR (processing necessary for pursuing a legitimate interest, which is taking care of proper functioning of the Service in a way that maximises User satisfaction or point (a) of Article 6(1) of GDPR (consent for personal data processing given by a data subject), depending of the type of Cookies – You will find detailed information about Cookies in Cookie Policy);
- h) for the purpose of exercise and defence of claims resulting from activity conducted within the Service on the legal basis of point (f) of Article 6(1) point of GDPR (processing necessary for pursuing a legitimate interest of the Controller, which is the possibility to exercise rights as well as well as ability to prove fulfilling legal obligations) – data processed for this purpose will be stored for up to 6 years after original purpose of its processing has been fulfilled, which period of time results from regulations of the Civil Code regarding limitation period of claims.

We would also like to inform that Your data may be processed for the purposes mentioned above in an automated manner, but there will be no decisions made based on fully automated processing as well as data will not be profiled.

V. USER RIGHTS IN RELATION TO PROCESSING OF PERSONAL DATA AND EXERCISE OF THOSE RIGHTS

Data subject, which is You, has following rights resulting from processing of personal data:

- a) a right to access personal data – You can contact Us for the purpose of receiving all necessary information regarding processing of Your personal data, insight into that data, werifying the scope of data, obtaining information about what data do we process as well as receiving copy of that data;
- b) a right to rectify personal data – as the Controllers we constantly take care of maintaining correctness of Your personal data that are in our possession, however if You believe that we have personal data that is incorrect or outdated, You can at any time contact us for the purpose of bringing that data to a state consistent with reality;

- c) a right to demand erasure of Your personal data (a right to be forgotten) – You can at any moment contact Us with a demand to erase Your personal data if it will be no longer necessary for purposes, for which it was obtained or processed in a manner inconsistent with those purposes, Your data is processed without compliance with the law, You withdrew your consent for processing of personal data or You objected to processing of Your personal data and there is no other legal basis for its processing;
- d) a right to restrict processing of personal data (processing of data without Your consent only to the extent of its storage) – this right is applicable, if: You notice that Your personal data is incorrect, which allows You to demand restriction of processing of Your personal data for the period allowing Us to check correctness of that data; Your personal data is processed without compliance with the law, but You would not want for it to be erased; Your personal data is no longer necessary for us, but You may need it for defence or exercise of Your rights; You object to processing of personal data, processing of personal data will be restricted until it is determined whether our legitimate interest is superior to the basis of the objection;
- e) a right to personal data portability – You can demand receiving from us Your personal data in a machine readable format or transmitting that data to another controller, if that data is processed in a manner fully automated on the legal basis of point (a) of Article 6(1) of GDPR (consent) or point (b) of Article 6(1) of GDPR (conclusion and performance of a contract);
- f) a right to withdraw a consent – at any moment You can withdraw a consent given to Us for processing of Your personal data with no effect on processing carried out before the withdrawal of that consent;
- g) a right to lodge a complaint to Supervisory Authority – if You believe that we process Your personal data without compliance with applicable legal regulations You have a right to lodge a complaint to the Polish Supervisory Authority, which is President of Personal Data Protection Office (detailed information on that subject can be found on the website of Personal Data Protection Office - uodo.gov.pl).

Moreover, You have a right to object to processing of Your personal data processed on the legal basis of point (f) of Article 6(1) of GDPR (processing necessary for pursuing a legitimate interest of the Controller) and point (e) of Article 6(1) of GDPR (processing necessary for carrying out a task in the public interest), You can object to processing on grounds relating to his or her particular situation and after that We will be obliged to prove superiority of our legitimate interest over Your interest or Your rights or liberties, otherwise, We will be obliged to discontinue processing of Your personal data. Objection to processing of personal data for direct marketing purposes is absolutely effective without required justification.

All of the rights mentioned above, with exclusion of a right to lodge a complaint to the Supervisory Authority, You can exercise with each of the

Joint Controllers or via sending an e-mail on address rodo@orgmasz.lukasiewicz.gov.pl or by using one of the means of contact available in our Service.

VI. PROCESSING OF PERSONAL DATA WITHIN SOCIAL MEDIA

We may process personal data also via following social media sites:

- LinkedIn;
- Facebook;
- Twitter.

Therefore following personal data may be processed:

- first and last name/profile name as well as
- data, to which We got access to depending on the privacy settings, e.g.: e-mail address, phone number, other contact details, interests, localisation, comments.

Within the social media sites we process personal data:

- a) for the purpose of proper management of our profile, including publishing information about Our activities, which is Our legitimate interest – on the legal basis of point (f) of Article 6(1) of GDPR,
- b) for the purpose of providing an answer to a question or a complaint directed to Us via social media sites, which is our legitimate interest – on the legal basis of point (f) of Article 6(1) of GDPR,
- c) for the purpose of keeping statistics of visits on Our Service that may include information such as: time spent, activity, quality of displayed content, Your localisation or information about a device You use when browsing Our Service, which is our legitimate interest – on the legal basis of point (f) of Article 6(1) GDPR,
- d) for the purpose of defence or exercise of claims resulting from or related to using social media sites by our Users, which is our legitimate interest – on the legal basis of point (f) of Article 6(1) of GDPR.

Personal data is also processed in a manner independent of Us by the entity running particular social media site. Detailed information on this subject can be found in the respective privacy policies:

- LinkedIn - <https://pl.linkedin.com/legal/privacy-policy>
- Facebook - <https://pl-pl.facebook.com/privacy/explanation/>
- Twitter - <https://help.twitter.com/pl/rules-and-policies/twitter-rules>

VII. RECIPIENTS OF PERSONAL DATA

We can disclose Your data to entities providing Us with services. We can disclose that data to entities supporting Us in providing services by electronic means.

In those cases, entities that Your personal data have been disclosed to, may become separate controllers of Your personal data.

Moreover, we can disclose Your personal data to public authorities based on applicable law in relations to conducted legal proceedings concerning possible violations of the law or combating other possible violations of Terms of Service.

VIII. SECURITY

In the care of highest possible level of security of Your data we have made several steps in this regard:

- a) We perform activities protecting data from its loss, in particular via backup system,
- b) We implemented a mechanism of encrypting data from the moment of its entry into the Service,
- c) We implemented a network monitoring mechanism,
- d) We implemented a information security system compliant with the ISO 27001 norm,
- e) each of the Joint Controllers has appointed a Data Protection Officer, who fulfills a role of a contact point between Us and You as well as guards proper processing of personal data within the operation of the Service.

IX. COMPLAINTS, DOUBTS, QUESTIONS

You can direct all complaints, questions or doubts via e-mail to each of the Joint Controllers or by contacting Us via e-mail address: rodo@orgmasz.lukasiewicz.gov.pl. We guarantee a quick and substantively adequate answer to all messages.

In a purpose mentioned above You can also use all forms of contact available within a Service.

X. CLOSING PROVISIONS

This Policy may undergo changes, so in care of Your constant awareness of all issues regarding processing of Your personal data within the Service, we will immediately inform You about all modifications of that document. We would also like to inform that all versions of the Policy will be stored by Us with possibility for You to read them at any moment.

We are also immensely grateful to You for reading the Policy in its entirety and We hope that it allowed You to fully understand Our processing of Your personal data.