

# Cookie Policy

## PREAMBLE

This Cookie Policy complements Privacy Policy in regard to use of those files and other technologies that use them.

By visiting Our website [www.bpkhoryzont.pl](http://www.bpkhoryzont.pl) (hereafter: „Website” or „Service”) we ask You, the User, to give Us Your consent to use cookies or set Your personal preferences of accepting them. You have a right to change Your settings, which You can do in prepared by Us **cookie preferences settings** form.

## I. GENERAL INFORMATION ABOUT COOKIES

### What are cookies?

Cookies are IT data. These are, in particular, text files stored on the user’s end device (e.g. computer, tablet, smartphone). Cookie has an unique identifier assigned to Your device, which You use when browsing our website. This identifier allows remembering Your activity, such as preferences settings (language, font size and other preferences related to displaying a website). Thanks to this there is no need to adjust settings every time You use our website.

### Are cookies harmful to user’s device?

Cookies are not harmful to users or their devices, they do not adversely affect their performance. They also do not cause configuration changes in the device or in software installed on that device.

### Does a website that installs cookies have access to other information saved on user’s device?

No, we have only access to information saved in cookies data that have been created on Your device. Therefore, We do not have access to other saved

information as well as administrators of other websites do not have access to information saved in our cookies.

### **Do I have to give my consent to for the use of cookies?**

No, a consent is completely voluntary and You have no obligation to give it. However, if You give Us Your consent You have a right to change Your mind at any moment via **cookie preferences settings**. Remember that some of cookies used by Us are necessary for proper operation of our website and You will be unable to disable them in preferences settings. Using those cookies results from our legitimate interest regarding proper management of a website.

### **Can I disable the use of cookies?**

Yes, every user can disable use of cookies via changing settings in a internet browser. However, be aware that disabling cookies in a browser may result in some of functions of Our website having difficulties or not working at all.

### **Are cookies used for processing of personal data?**

Yes, some cookies gather data about users of Our webiste. In that case the Controller of that personal data is **Łukasiewicz Research Network – Institute of Organisation and Management in Industry “ORGMASZ”, Żelazna 87, 00-879 Warsaw, Poland.**

More information about processing of personal data and applicable rights You can find in Our **Privacy Policy**.

## **II. WHAT KIND OF COOKIES ARE USED?**

Cookies that we use on Our website can be divided into:

- essential – these are cookies that are responsible for proper operation of Our webiste; their purpose is allowing using services provided by Us, e.g. remembering preferences regarding used cookies, login authentication and providing security. Those cookies can process user’s personal data. Those

cookies cannot be disabled within preferences settings, but can be blocked in settings of Your Internet browser. However, such action can result in some elements of Our website not being available;

- functional – these are cookies that We use for the purpose of personalisation and optimisation of using Our website. These cookies are used to remember Your choices regarding e.g. font size, language option or resolution of content display settings. These cookies do not process personal data. These cookies can be managed in cookie preferences settings. In case of not giving Us Your consent, some functions of Our website may not work correctly;
- statistical – these are cookies that We use for the purpose of gathering information regarding use of Our website, e.g. number of visits, time spent, for how long content has been browsed or access sources. These cookies allow Us to understand, how do You use Our website, which helps Us in improving matching of Our website and displayed content. These files do not contain personal data, but only anonymous information not linked to an individual user. These cookies can be managed in cookie preferences settings. In case of not giving Us Your consent, we would not know when, how often, for how long and from what access sources do You visit Our website;
- marketing – these are cookies that allow delivering to a user personalised advertisement content (based on collected information adjusted to preferences and interest of the user). Not giving a consent to these cookies does not prevent using our Service.

### **III. WHAT KIND OF DATA DO WE COLLECT?**

We try to limit the scope and type of collected data to an essential minimum or store information in such manner that data is not linked to an individual user. However, some of the collected data in relation to other personal data processed in connection to provided services, may constitute personal data. In that case processing is based on the rules set in Our Privacy Policy.

<b>Scope of data</b>	<b>Type of data</b>
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Device information	type/model of a device, unique device identifiers, MAC address, IP address, operating system, version of operating system and device settings, language, display resolution, version and type of an Internet browser
Log/events	Time of using the Service, search data and all information stored in cookies that uniquely identify an Internet browser or user account, e.g. last visit on the website, length of a visit, type of websites and webpages visited, address of website visited (URL), version of an Internet browser used and its type, language set in an Internet browser, forms filled
Localisation data	IP address, localisation data collected via various positioning technology such as GPS, WI-FI access points or other sensors that can provide data in vicinity of a device (after giving a consent for localisation)
Other data	Other data resulting from an interaction with the user resulting from using the Service that we can process, if You visit or use our website

#### **IV. FOR WHAT PURPOSE DO WE USE COOKIES AND WHAT IS THE LEGAL BASIS OF USING THEM**

We use cookies for:

<b>Purpose</b>	<b>Legal basis</b>
Ensuring functioning, security and reliability of the Service – essential cookies	Cookies essential for correct provision of services by electronic means – legitimate interest of the Controller.
Adjusting the content of the Service to preferences of the user and optimisation of using websites, improving website (proper display of website, adjusted to individual needs of the user)	Consent given by the user for using cookies for mentioned purposes – cookie preferences settings.
analysis and creating statistics that help to understand how users of the Service use websites, which allows to improve their structure and content;	
for marketing purposes	

#### **V. WHAT RIGHTS DO YOU HAVE IN RELATION TO USING COOKIES**

At any moment You can manage Your consents regarding using cookies by changing **preferences settings** or by changing settings of an Internet browser that You use.

At any moment You can object to using cookies and exercise Your other rights. You can do that via contact details pointed out in **Privacy Policy**, in which those rights have been defined.

If in result of changing settings regarding cookies, so called cookie opt – out (that is used only to identify the user – lack of consent) is placed on Your device, remember that cookie opt – out works only in an Internet browser, by using which it was saved. If You delete all cookies or use a different Internet browser or other end device, then setting opt – out would have to be adjusted again.

Information about how to configure cookies settings in example Internet browsers can be found here:

<b>Internet browser</b>	<b>Link</b>
Microsoft Edge™	<a href="https://support.microsoft.com/en-us/microsoft-edge/delete-cookies-in-microsoft-edge-63947406-40ac-c3b8-57b9-2a946a29ae09">https://support.microsoft.com/en-us/microsoft-edge/delete-cookies-in-microsoft-edge-63947406-40ac-c3b8-57b9-2a946a29ae09</a>
Mozilla Firefox™	<a href="https://support.mozilla.org/en-US/kb/clear-cookies-and-site-data-firefox">https://support.mozilla.org/en-US/kb/clear-cookies-and-site-data-firefox</a>
Chrome™	<a href="https://support.google.com/accounts/answer/32050?hl=en&amp;co=GENIE.Platform%3DDesktop">https://support.google.com/accounts/answer/32050?hl=en&amp;co=GENIE.Platform%3DDesktop</a>
Opera™	<a href="https://www.opera.com/pl/use-cases/clean-browser-and-remove-trackers">https://www.opera.com/pl/use-cases/clean-browser-and-remove-trackers</a>
Safari™	<a href="https://support.apple.com/en-us/HT201265">https://support.apple.com/en-us/HT201265</a>

## **HOW TO CONTACT US**

In case of any questions, remarks or complaints regarding cookies, We would like to ask You to contact Us. Contact details can be found in **Privacy Policy**.